

# WATERTIGHTNESS WARRANTY PROGRAM

## BERRIDGE WATERTIGHTNESS WARRANTY PROCESS PROCEDURAL FLOWCHART

PRE-BID REQUIREMENTS						
Installer to review specifications for finish, material, & watertight warranty requirements & determine the specified warranty terms.	Installer to review architectural plans & specifications for panel design basis & determine which BMC product is applicable. Installer should consult BMC Sales or Staff Architect for assistance with product selection or substitutions.	Installer to contact BMC Sales to discuss this project, warranty & credit requirements, time lines, & appropriate Berridge products & accessories required to satisfy specifications. Consult Berridge Staff Engineers with technical questions or testing information.	If credit terms have not been established or are not up-to-date with BMC, Installer should contact BMC Credit Department to establish/update credit terms.	Installer to submit WTW application, basic project information including architectural drawings (roof plans, elevations, etc.), & project specifications to WTW Dept in Houston, TX for preliminary review of the warrantability of the proposed roof design. <i>(Allow 1-3 weeks for review)</i>	BMC to issue an acceptance letter if roof design is approved. BMC may opt to reject issuing a warranty on some complex roof designs.	After reviewing the scope of project, warranty requirements, design basis, suggested BMC products, & after receiving project acceptance letter, Installer should prepare a materials list & submit to BMC Sales for initial price quote. Installer should notify BMC sales person that project requires a WTW.
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POST-BID REQUIREMENTS						
Installer to submit bid and required submittals to general contractor and await the awarding of the project.	If awarded the project, installer to submit the following to BMC at the earliest opportunity: <ul style="list-style-type: none"> <li>Shop Drawings (2 sets)</li> <li>Installer 2YR Warranty</li> </ul> <u>If not on file, submit:</u> <ul style="list-style-type: none"> <li>Job Reference List</li> <li>Foreman Resumes</li> <li>Current Financials</li> </ul>	Installer to submit updated PO for material. Berridge to process & issue a work order confirmation for material, warranty, & inspection fees.  Installer to sign and return all order confirmations with prepayment if required.	1st review of submittals and shop drawings. Will advise if modifications are required.  2nd/Final review to follow until approved.	Berridge to send out approved, stamped shop drawings.  To avoid costly delays and additional expenditures, please adhere to the approved shop drawings.  Consult your inspector or local sales rep with application questions.	Installer to schedule pre-installation inspection with Warranty Inspector.  Contact inspector directly to schedule.	After Berridge's Warranty Inspector conducts the pre-installation inspection, an inspection report will be given to the installer. Any deviations from the approved details will need to be addressed and/or corrected if necessary.  Installer MUST submit correction photos.
8	9	10	11	12	13	14

POST-BID REQUIREMENTS			
Installer to schedule post-installation inspection with Warranty Inspector.  Contact inspector directly to schedule.	BMC's Warranty Inspector to conduct post-installation inspection. Inspection report will be given to the installer. Any deviations from the approved details will need to be corrected.  Installer MUST submit correction photos.	If additional inspections are required, installer should coordinate scheduling with the Warranty Inspector.  Correction photos may be accepted in lieu of additional inspections.  Coordinate with Warranty Inspector.	Upon final review and approval, Berridge will issue the warranty directly to the installer.
15	16	17	18

WATERTIGHT WARRANTY CONTACTS
<p><u>Technical, Submittals, Procedures, Inspectors, &amp; Training:</u>                      BMC Houston - WTW Department                      Phone: (800) 231-8127                      Local: (713) 223-4971                      Fax: (713) 236-9422                      Email: BMCWatertightDept@Berridge.com</p> <p><u>Pricing, Sales, or Credit Inquiries:</u>                      BMC San Antonio - Sales Department                      Phone: (800) 669-0009                      Local: (210) 650-3050                      Fax: (210) 650-0379                      Email: Sales@Berridge.com</p>